



**No:JNU/DR/2011-12/**

**1<sup>st</sup> February, 2012**

Please find enclosed herewith proceedings of the 12<sup>th</sup> meeting of the Board of Management of the University held on 24<sup>th</sup> January, 2012 at 02:00 PM in the conference Room of the University Chaksu Campus Jaipur. Observations, if any, in this regard may kindly be intimated to the undersigned within a week for further appropriate action.

(Tanmay Pattanayak)  
Deputy Registrar(Academic)

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**1<sup>st</sup> February, 2012**

- (i) All members of the Board
- (ii) PS to Chancellor for kind information of the Hon'ble Chancellor
- (iii) PS to Vice Chancellor for kind information of the Vice Chancellor

(Tanmay Pattanayak)  
Deputy Registrar (Academic)

**MINUTES OF THE TWELFTH MEETING OF THE BOARD OF MANAGEMENT  
OF JAGAN NATH UNIVERSITY HELD ON 24<sup>th</sup> JANUARY, 2012**

**Members Present**

**(i) In the Chair**

**Shri Manish Gupta**  
Chancellor

**(ii) Members**

**Prof. M K Bhargava**  
Vice Chancellor

**Dr. Amit Gupta**  
Nominee, Sponsoring Body

**Shri Deepak Gupta**  
Nominee, Sponsoring Body

**Prof. R P Maheshwari**  
Nominee, Sponsoring Body

**Prof. K N Mathur**  
Nominee, Sponsoring Body

**Dr. Y C Bhatt**  
Nominee, Sponsoring Body

**Dr. V B Agarwal**  
Chancellor's nominee (IT Expert)

**Mr. Nitin Gupta**  
Chancellor's nominee (Expert Finance)

**Mr. Navin Kumar**  
Teacher's nominee by VC  
(Faculty IT & Jt.Registrar)

**Dr. Anand Prakash**  
Teacher's nominee by VC

**Mr. Tanmay Patnayak**  
Deputy Registrar & Member Secretary

(The Commissioner, College Education, Government of Rajasthan could not attend the meeting due to pre-occupation)

The Chairman extended a warm welcome and thanked all the Members for sparing their valuable time for the meeting. He acknowledged their contribution in the

development of the university and expressed hope that the university shall continue to receive their guidance, support and cooperation in future.

The Chairman informed that the University has been maintaining a steady progress in all facets in its existence of 4 years. The overall progress has been excellent in terms of improvement in infrastructure, maintaining quality education, good placement records of the students and high quality research etc. With the continued commitment and dedication, the University will surely march ahead to cater the needs of the society and will flourish in its activities in the years' to come.

He further informed that capacity expansion and augmentation of infrastructure facility for all departments has been undertaken. The university now needs to consolidate the Programmes of Studies that have already been launched and new programmes of the studies should be introduced with due regard to the availability of physical facilities, infrastructure and intellectual resources.

The chairman also informed that the present Vice Chancellor Prof. M K Bhargava is attaining the age of superannuation in the month of February 2012. Accordingly the process for the selection of new Vice Chancellor has been initiated for which an advertisement has been released in Times of India of December 14, 2011 inviting application for the said post. In response to the advertisement over 180 applications have been received out of which 25 candidates have been short-listed for interaction in two phases – one on January 21, 2012 and the other on January 28, 2012 by an Expert Committee. The matter will be reported back to the Board in its next meeting after the process of selection is completed.

The Board appreciated the efforts made by the Chancellor for initiating the process for the selection of new Vice Chancellor well in time. The Board also recommended that the present Vice Chancellor, Prof. M K Bhargava may be allowed to continue till the new incumbent joins.

Thereafter, the following items on agenda were taken up for consideration.

**Item No.(1)**

**To confirm the minutes of the last meeting held on 5<sup>th</sup> September, 2011.**

The minutes of the last meeting were read out and confirmed

**Item No.(2)**

**To consider the Circular letter No.CA/5/Academic/2011 dated 25<sup>th</sup> November, 2011 received from the 'Council of Architecture' New Delhi regarding B Arch (Interior Design) programme.**

Council of Architecture letter stipulates that :

- (i) From the Academic Session 2012-13, no admission should be made/intake of the students be sanctioned in the courses other than B Arch Course.
- (ii) Wherever students are already undergoing these courses, the concerned institution(s) has the option to continue or convert such courses in to B Arch

course with some remedial courses wherever necessary for which formal request may be sent to COA.

The Council has taken cognizance of the decision of the 'Council of Architecture' for future compliance. The Dean/HOD, Faculty of Architecture have been authorized to take necessary action in this regard.

**Item No.(3)**

**Extension of approval by the Bar Council of India for 5 year BBA.LLB programme.**

The members were informed that Bar Council of India has been requested to **extend the approval already accorded to 5 year full time BBA.LLB programme for the subsequent year (s)** as the approval was initially accorded only for two years i.e. for the year 2010-11 and 2011-12, for which a sum of Rs.1,50,000.00 (Rupees One Lakh and fifty thousand) has been paid through Demand Draft towards fee for the same.

**Item No.(4)**

**Participation with All India Engineering Entrance Examination – AIEEE (2012) for admission of the students to engineering degree programmes for the academic session 2012-13.**

The members were informed that efforts are being made to participate with **All India Engineering Entrance Examination (2012)** conducted by CBSE, Delhi **on permanent basis**. A letter to this effect has already been sent to the Director (Tech) and Deputy Secretary (NIT), Ministry of Human Resource Development, Government of India. The request is being pursued with regular reminders.

A letter has also been sent to the Director, Central Counseling Board, 2012 in this regard.

**Item No.(5)**

**Physical Verification of Library books, journals etc.**

The members desired that physical verification of library stocks (Books, Journals etc.) has to be carried out to identify misplaced books and documents, identifying documents that need repair etc.

The members unanimously suggested that the Stock-Check of University Library should be held during summer vacations after every 2 years without disturbing the normal library services.

**Item No.(6)**

**Disposal of surplus/unserviceable/obsolete stores:**

With the passage of time, many of the goods purchased by the Departments of the University may become unserviceable or obsolete. Such goods are classified as

surplus goods. The concerned Departments/units should dispose off such surplus goods at the earliest, to avoid unnecessary inventory carrying cost.

#### **Item No. (7)**

##### **Loss or Mutilation of documents by Students**

The members decided that in the event of mutilation or loss of library books or documents, the following guidelines be adopted :

- Library materials are to be handled with care.
- If a book is lost or mutilated beyond usable condition, then the book has to be replaced with the same or latest edition of that book.
- If the book is out of print, then three times the cost of the book has to be paid to the library.
- If the book is reported (in writing) as lost/ misplaced, the overdue charges are not levied in such case from the date of report until the same is replaced(it must be resolved within two months).

#### **Item No.(8)**

##### **To consider the placement records for the year 2010-11**

Campus placements records for the session 2010-11 were noted with appreciation by the members.

The members expressed satisfaction at the increase in visit of core sector companies for campus placements.

#### **Item No.(9)**

##### **Code of conduct for faculty**

The following lapses would constitute misconduct on the part of the faculty :

- (i) Failure to perform his academic duties such as lectures, demonstrations assessment, guidance, invigilation, etc.
- (ii) Gross partiality in assessment of students, deliberately over- marking/under-marking or attempts at victimization on any grounds.
- (iii) Inciting students against other students, colleagues or administration. This does not interfere with the right of a teacher to express his difference on principles in seminars/symposia etc.
- (iv) Raising questions of caste, creed, religion, race or sex in his relationships with his colleagues and trying to use the above considerations for improvement of his prospects.
- (v) Refusal to carry out the decision by the appropriate officers/bodies of the University. This will not inhibit his right to express his differences with their policies or decision.

(vi) Active participation in political activities.

**Item No.(10)**

**Remedial Classes**

The members raised the issue of helping weak students. It was unanimously decided that remedial coaching classes, computer literacy programmes and the 'Spoken English Course' be organized outside the class hours free of cost for also learners and students coming from disadvantaged communities especially among the socially and economically underprivileged.

**Item No.(11)**

**Appointments of person belonging to SC/ST and OBC categories.**

The members were informed that the university has been following the reservation policy of Central/State Government, as amended from time to time, for SCs/STs/OBCs and the persons with disabilities in filling up the teaching and non-teaching posts. Due care is taken in this regard during the recruitment process

**Item No.(12)**

**Procurement of good and services.**

The University spends a sizeable amount of its budget for procurement/purchasing of various types of goods e.g material, commodities, livestock, general furniture/ laboratory furniture, fixtures, raw material, spares, instruments, machinery, equipment, chemicals, glassware, stationery, liveries and items meant for offices, Annual Maintenance Contracts of goods and equipment purchased or otherwise acquired by the use of the University offices and laboratories. Activities relating to house keeping, security, cleaning, computer and network management, software and web design, special storage and communication facilities etc. acquired by the university to discharge its duties and responsibilities.

Since a sizeable amount of money is required to be spent the members suggested that a uniform, efficient, cost effective and transparent procedure be followed for purchases.

There being no further business to be brought before the committee, the Meeting ended with a vote of thanks to the chair.

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