



सत्यमेव जयते

राजस्थान राज-पत्र

विशेषांक

साधिकार प्रकाशित

RAJASTHAN GAZETTE

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राज्य सरकार तथा अन्य राज्य प्राधिकारियों द्वारा जारी किये गये कानूनी
आदेश तथा अधिसूचनाएं।

Education (Gr.4) Department

NOTIFICATION

Jaipur, January 30, 2012

S.O.164:- In exercise of the power conferred by sub-section (3) and (4) of section 29 of the JaganNath University, Jaipur Act, 2008 (Act No. 19 of 2008), the State Government hereby approves the following Statutes of the JaganNath University, Jaipur and publish the finally approved Statutes as required by the sub section (5) of section 29 of the said Act, namely: -

**STATUTES OF THE
JAGAN NATH UNIVERSITY, JAIPUR, 2011**

In exercise of the power conferred by sub-section (1) and (2) of section 29 of the JaganNath University Jaipur Act, 2008 (Act No. 19 of 2008), the Board of Management of the JaganNath University, Jaipur, hereby makes the following

Statutes, namely:-

CHAPTER - 1

PRELIMINARY

1. Short title and Commencement. (1) These Statutes may be called the Statutes of the JaganNath University, Jaipur, 2011.

(2) They shall come into force from the date of their publication in the Official Gazette by the State Government.

2. Definitions.— (1) In these Statutes, unless the context otherwise requires,

- (i) "Act" means the JaganNath University, Jaipur Act, 2008 (Act No. 19 of 2008); and
- (ii) "Authorities of the University" means authorities specified in section 21 of the Act and includes authorities declared by these Statutes.

(2) All words and expressions used herein but not defined in the Statutes shall have the same meanings as are assigned to them in the Act.

CHAPTER - 2

CONSTITUTION, POWERS AND FUNCTIONS OF THE AUTHORITIES OF THE UNIVERSITY

PART-1

BOARD OF MANAGEMENT

(3) Powers and Functions of the Board of Management.

(1) In addition to the powers and functions specified in section 22 of the Act, the Board of Management shall have the following powers and functions, namely:-

- (i) to make additional or alteration in the Statutes or Ordinances or amend the existing Statutes or amend the existing Ordinances;
- (ii) to prepare the annual accounts and financial estimates of the University, through the Finance Committee, and after review, recommend them to the Chairperson;
- (iii) to accept on behalf of the University any bequest, donation or transfer of any movable or immovable property to the University in consonance with the Act;
- (iv) to approve entering into, carry out, cancel and vary contracts on behalf of the University and to make such Ordinances as may be required to meet out the objects of the University;

- (v) to select a common seal for the University and provide for the custody and use of the seal;
- (vi) to appoint such Professors, Associate Professors, Assistant Professors and Lecturers as may be necessary on the recommendations of the Committees constituted for the purpose, and to provide for filling temporary vacancies therein:

Provided that no appointment of the rank of Associate Professor and above shall be made without the prior approval of the Chairperson:

- (vii) to fix the emoluments and define the duties, functions and conditions and service of Professors, Associate Professors, Assistant Professors, and Lecturers;
- (viii) to create and make appointments to administrative and other non-teaching posts; and
- (ix) to provide for the buildings, premises, furnitures, apparatus and other means needed for carrying on the work of the University.

(2) The quorum for meeting of the Board of Management shall be five. In case the quorum is not complete, the meeting shall not be held and the Member-Secretary shall make a record of the fact and the same shall be signed by the Chairperson.

(3) When a meeting of the Board of Management is adjourned for want of quorum, the Chairperson shall have power to reconvene its meeting to transact business mentioned in the original agenda. In such an event no quorum for holding a meeting shall be necessary.

PART - II

ACADEMIC COUNCIL

4. Constitution.— (1) The Academic Council shall consist of the following members, namely :-

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|------------------------|----------|
| (i) the President | Chairman |
| (ii) the Pro-President | Member |

- | | |
|---|--------------------|
| (iii) Deans of Faculties | Member |
| (iv) Two faculty members, nominated
by the | President Member |
| (v) Two eminent academicians,
nominated by the | Chairperson Member |
| (vi) Registrar | Member-Secretary |

(2) The Academic Council shall meet at least twice a year at such time and place as the President thinks fit.

(3) The Registrar shall issue notice for the meeting of the Academic Council, under the direction of the President.

(4) One third members of the Academic Council shall constitute the quorum for the meeting. In case quorum is not complete the meeting shall not be held and the Registrar shall make a record of the fact.

(5) When a meeting of the Academic Council is adjourned for want of quorum, the President shall have power to reconvene its meeting to transact business mentioned in the original agenda. In such an event no quorum for holding a meeting shall be necessary.

(6) All members of the Academic Council, other than the ex-officio members, shall hold office for a term of three years.

5. Powers and Functions of the Academic Council.— In addition to the powers and functions specified in section 23 of the Act, the Academic Council shall have the following powers and functions, namely :-

- (i) to prescribe procedure of admission and examination for the students of the University;
- (ii) to prescribe and sanction the number of academic programmes in the University and their intake for each academic year;
- (iii) to consider the proposals for the creation or merger or division of the Academic departments and Centers of the University;

- (iv) to approve curricula and syllabi for the courses and studies in various departments and Centers of the University;
- (v) to frame the rules for academic matters including the structure of student evaluation, conduct of examination and declaration of results;
- (vi) to fix the rates of remuneration and allowances for the examination work;
- (vii) to review and monitor the standards of instruction, education, training and research carried on or imparted in the University;
- (viii) to scrutinize and approve the recommendations of the examiners of the research scholars;
- (ix) to promote research within the University and to take information /report about such research from time to time;
- (x) to approve recognition and equivalence of the certificates, diplomas and degrees of other Universities;
- (xi) to consider and make recommendations on such matters as may be referred to it by the Board of Management;
- (xii) to perform in relation to academic matters all such duties as may be necessary for properly carrying out the provisions of the Act, the Statutes and the Ordinances;
- (xiii) to maintain contact with employer organizations with a view to assess their current and changing needs, the pattern of education required thereof, which should be imparted by the University and take necessary action;
- (xiv) to promote the health, welfare and industry interactions of students and to constitute a Council of Students Affairs consisting of such number of teachers and students as may be prescribed in the rules;

(xv) to make rules to govern the appointment and removal of examiners and moderators, and to fix their fees, emoluments, traveling and other allowances; and

(xvi) to frame rules for faculties and grant of University fellowships, medals and prizes.

PART - III

FINANCE COMMITTEE

6. Constitution.— (1) The Finance Committee shall consist of the following members, namely:-

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|-------|---|------------------|
| (i) | the Chairperson | Chairman |
| (ii) | the President | Member |
| (iii) | Two members from the Board of Management | Member |
| (iv) | The Registrar | Member |
| (v) | One Dean (by rotation) on the basis of seniority | Member |
| (vi) | The Chief Finance and Accounts Officer of the University. | Member-Secretary |

(2) The Finance Committee shall, meet at least three times in a year, at such time and place as the Chairperson thinks fit.

(3) The Chief Finance and Accounts Officer shall issue notice for the meeting of the Finance Committee, under the direction of the Chairperson.

(4) One third members of the Finance Committee, including the Chairperson, shall form the quorum.

(5) The annual accounts and financial estimates of the University, prepared by the Chief Finance and Accounts Officer, shall be presented before the Finance Committee for consideration and comments, and thereafter, they shall be submitted to the Board of Management for review, with or without amendments.

CHAPTER - 3**APPOINTMENTS, TERMS AND CONDITIONS OF SERVICE, POWERS AND FUNCTIONS OF THE OFFICERS AND OTHER FUNCTIONARIES OF THE UNIVERSITY****PART - I****CHAIRPERSON**

7. Appointment of the Chairperson. (1) The Chairperson of the University shall be appointed in accordance with the provisions of section 12 of the Act.

(2) The Chairperson shall perform his duties in an honorary capacity. However, he/she may be paid such honorarium not less than the salary of the President and all other terms and conditions of service shall be as applicable to the President.

8. Powers and Functions of the Chairperson. (1) In addition to powers specified in section 12 of the Act, the Chairperson shall have the following powers and functions, namely:-

to preside over the Convocations of the University;

- (i) to approve the appointment of the President, from a panel of three persons recommended by the Board of Management;
- (ii) to approve or withhold approval of any urgent action to be undertaken by Officers of the University;
- (iii) to approve, amend or withhold the powers delegated to the President;
- (iv) to appoint his nominees on the Authorities and Committees as specified in the Act, Statutes and Ordinances of the University; and
- (v) to review of the action taken by other Authorities of the University, if they do not conform to the

provisions of the Act, the Statutes or the Ordinances, as specified in the Act.

PART - II

PRESIDENT

9. Appointment of the President.—(1) The President shall be appointed in accordance with section 13 of the Act.

(2) The President to be appointed should be a distinguished academician, with a minimum of 10 years experience as Professor in a University system or 10 years experience in an equivalent position in a reputed research, industrial or administrative organization.

(3) Whenever the office of the president falls vacant for any reason other than the expiry of the first term of appointment of the incumbent, the Board of Management may in the interest of the university, assign the responsibilities of the President to the Pro-President, until a suitable person, appointed as the President, assumes office as such.

10. Powers and Functions of the President.—(1) The President being the Principal Executive and Academic Officer of the University, in addition to the powers and functions specified in section 13 the Act, shall have the following powers and functions, namely:-

- (i) exercise general supervision and control over the affairs of the University including its academic programmes, research, faculty, staff, students, business and external affairs, giving effect to the decisions of all the Authorities of the University in letter and spirit, and ensuring that they are not contradictory in nature and practice;
- (ii) preside over the convocation of the University in the absence of the Chairperson;
- (iii) faithfully observe and follow the provisions of the Act, the Statutes and the Ordinances, and shall, without prejudice, to the powers of the Chairperson, possess all such power as may be necessary on that behalf; and

(iv) delegate such powers as deemed necessary, to any other officer of the University, with the approval of the Chairperson.

(2) The President shall have the powers to make ad-hoc appointments for a period not exceeding one year, of such persons, as may be considered necessary for functioning of the University with prior approval of the Chairperson.

(3) The President shall be empowered to grant leave to any officer of the University and make necessary arrangements for the discharge of the functions of such an officer during the period of absence of such officer.

(4) If the office of the President becomes vacant due to death, resignation or otherwise, or if he is unable to perform his duties due to ill health or any other reason, the Pro-President shall perform the duties of the President, until the vacancy is filled up under the provisions of the Act and the Statutes and Ordinances enumerated there under.

PART - III

PRO-PRESIDENT

11. Appointment, powers and functions of the Pro-President.— (1) The Pro-President shall be appointed by the Chairperson in accordance with the provisions of section 14 of the Act.

(2) The Pro-President shall:-

(i) hold a Ph.D. qualification in any of the disciplines or professional work which is significant and can be recognized as equivalent to Ph.D. Degree;

(ii) have a academic experience of at least 10 years; and

(iii) be an accomplished academician or educational administrator or professional from industry, business and research, with a track record of at least 10 years' in teaching, training and consulting

having a Government administrative position of the rank of Secretary or similar grade.

(3) The Pro-President shall assist the President in such matters as may be specified by the President, from time to time, and shall exercise such powers and perform such duties as may be assigned or delegated to him by the President.

(4) The Pro-President shall, in the absence of the President, exercise the powers and perform the duties of the President.

(5) The University for the effective and adequate functioning of the University, may further appoint more than one Pro-President in accordance with the terms and conditions laid down for such appointment.

PART - IV

PROVOST

12. Appointment of the Provost.— (1) The Provost shall be a salaried officer of the University and shall be appointed by the President in accordance with the provisions of section 15 of the Act.

(2) The President may, in consultation with the Board of Management, select and appoint a senior teacher of the University to function as Provost in an honorary capacity, for a period of three years.

(3) The Provost may hold special or general inquiries into any situations involving the conduct of any employee causing or likely to cause breach of the peace and order in the University campus.

(4) The Provost shall exercise such other powers and perform such other duties as may be prescribed by the Chairperson/ President from time to time.

(5) If the President is satisfied, on an enquiry made or caused to be made on a representation made to him or otherwise, that the continuance of Provost in his office is prejudicial to the interest of the University or the situation so warrants, he may, by

an order in writing and stating the reasons therein for doing so, ask the Provost to relinquish his office from such date as may be specified in the order or remove him from the office:

Provided that before taking an action under this subsection, the Provost shall be given an opportunity of being heard.

PART - V

PROCTOR

13. Appointment, Powers and Functions.— (1) The Proctor shall be appointed by the President in accordance with the provisions of section 16 of the Act.

(2) The President may, in consultation with a the Board of Management, select and appoint a senior teacher of the University to function as Proctor.

(3) The Proctor may hold special or general inquiries into any situations involving the conduct of any student of the University causing or likely to cause breach of the peace and order in the University campus.

(4) The Proctor shall exercise such other powers and perform such other duties as may be prescribed by the Chairperson/President from time to time.

PART - VI

DEAN OF FACULTY

14. Appointment, Powers and Functions of the Dean of Faculty.— (1) The Deans of Faculty shall be appointed for each faculty by the President , from amongst the Professors in the University, for a period of three years by rotation, on the basis of seniority and performance of the Professors.

(2) The Deans of Faculty shall cease to hold office on attaining the age of sixty-five years.

(3) The Dean shall be the Head of all academic and research programs in the concerned faculty/school/ discipline and shall be responsible for the conduct and maintenance of standards of teaching and research. The Deans shall have such powers or

perform such other functions, as may be entrusted to them by the President.

(4) When the office of a Dean is vacant or where the Dean is unable to perform his duties due to illness, absence or any other reason, the President may authorize any other senior most Professor to perform the functions of the Dean during such period.

(5) The Dean may formulate policies and development programs for improving academic standards of his faculty and present them to the appropriate authorities of the University for their consideration. He may also call for meetings of the faculty in consultation with President and may preside over them.

PART - VII

REGISTRAR

15. Appointment.— (1) The Registrar shall be appointed by the Chairperson in accordance with section 18 of the Act and shall be a salaried officer of the University.

(2) The Registrar shall:

- (i) hold a post-graduate degree with at least 50% marks or its equivalent grade in any discipline;
- (ii) have a administrative experience of at least 10 years ; and
- (iii) be an accomplished educationist / administrator / industry professional with a good track record.

(3) When the office of the Registrar is vacant or when the Registrar is, by reason of illness or absence for any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person, as the Chairperson may appoint for the purpose.

16. Powers and Functions of the Registrar.— (1) The Registrar shall:

- (i) handle the official correspondence of the University and all or any of its Authorities and exercise such other powers and perform such other duties as may be prescribed by the Board of Management;
- (ii) supply, to the Chairperson and other members, copies of the agenda of meetings of the Authorities of the University, as soon as they are issued, and the minutes of the meetings of the Authorities, ordinarily within a month of the holding of such meetings ;
- (iii) represent the University in suits or proceedings, by or against the University, sign powers of attorney, sign and verify plaints or proceedings and written statements, sign and depose affidavits, depute his representative for the aforesaid purposes, appoint and engage advocates/attorneys and generally do all such other acts and things to prosecute on behalf of university or defend the University in all such legal proceedings or any appeals arising thereof, subject to the prior approval of the Chairperson; and
- (2) The registrar shall hold the custody of the common seal and records of the University, subject to the directions of the Board of Management and the Chairperson.
- (3) Registrar shall be the operational head of the University Administration

PART - VIII

CHIEF FINANCE AND ACCOUNTS OFFICER

17. Appointment.— (1) The Chief Finance and Accounts Officer shall be a salaried officer of the University and shall be appointed by President . The terms of appointment shall be approved by the Chairperson.

(2) The Chief Finance and Accounts Officer shall :

(i) be a graduate in any discipline;

(ii) have a professional qualification in accounting or finance such as Chartered Accountant or Company Secretary from Institute of Chartered Accountants of India, Institute of Company Secretaries of India or Institute of Cost and Works Accountants of India; and

(iii) have a financial and accounts experience of at least 10 years'.

(3) When the office of the Chief Finance and Accounts Officer is vacant or when the Chief Finance and Accounts Officer is, by reason of illness or absence for any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the President may appoint for the purpose for the duration of such absence, subject to the prior approval of the Chairperson.

18. Powers and Functions.— (1) The Chief Finance and Accounts Officer shall:

(i) exercise general supervision, or such specific supervision, as may be provided for, from time to time in accordance with the Act, over the funds of the University and advise the University on all such issues and matters, forming a part of or arising out of, its financial policy; and

(ii) perform such other functions as may be assigned to him by the Board of Management, Chairperson or President .

(2) Subject to the direction of the Board of Management, the Chief Finance and Accounts Officer shall:

(i) hold and manage the property, investments and endowed property of the University, being the trustee thereof, for furthering any of the objects of the University;

- (ii) ensure and observe, that the limits fixed by the Finance Committee, for recurring and non-recurring expenditure for a particular year, are not exceeded and that all monies are expended on the purposes for which they are received or allotted;
 - (iii) be responsible for the preparation of the annual accounts and the budget of the University for the next financial year and for their presentation to the Finance Committee;
 - (iv) constantly monitor the state of the cash and bank balances, and on the state of investments;
 - (v) ensure proper collection of the revenues of the University and further advise the University on/for deployment of such proper channels and/or procedures for ensuring such proper collection of revenues and shall have the accounts of the University regularly audited by the auditors appointed for the purpose; and
 - (vi) call for, from any office under the University, any information that he may consider necessary, with prior approval of the Chairperson, to discharge his financial responsibilities.
- (3) be the Member-Secretary of the Board of Management and Academic Council but he shall not have a right to vote.

CHAPTER - 4

OTHER COMMITTEES

19. Other Committees.— (1) The Board of Management and the Academic Council may, independent of each other, constitute such Committees for specific task as per the provisions of section 28 of the Act. Such committees shall consist of members from the body making such appointment and such body may further nominate other persons, as that body may think fit.

(2) Each Committee so appointed, will deal only with the subject assigned to it, and its recommendations, on or about such subject, may be considered, subject to confirmation by the body, which has appointed it.

(3) Each such committee appointed to carry out a specific task will be for a particular time period which can be extended by the appointing body. If the time is not extended than such authority/committee will be abolished automatically. However the appointing body may remove/abolish such authority/committee at any time at its discretion.

CHAPTER -5

APPOINTMENT OF TEACHERS, OFFICERS AND OTHER EMPLOYEES OF THE UNIVERSITY

20. Teachers of the University.— (1) Teachers of the University shall consist of two categories, namely :

(i) Appointed teachers of the University; and

(ii) Recognized teachers of the University.

(2) Appointed teachers of the University shall be either :

(i) Employees of the University as Professors, Associate Professors/Assistant Professors and lecturers of the University; and

(ii) Persons appointed by the Chairperson as Honorary Professors, Emeritus Professors, Associate Professors/Assistant Professors and Lecturers as teachers of the University.

(3) Recognized teachers of the University shall be persons appointed by President from other institutions/ Industry as Adjunct Professors, Distinguished Professors and/or Emeritus Professors of the University.

- (a) He is found to be of unsound mind;
- (b) He is found to be an undischarged insolvent;
- (c) He has been convicted by a court of law of any criminal offence or an offence involving moral turpitude;
- (d) He is otherwise guilty of misconduct; and
- (e) He does not meet the performance standards established by the performance evaluation system of the University.

(2) No such employees shall be removed under sub-clause (1) above until he/she has been given a reasonable opportunity to show cause against the action proposed to be taken in regard to him.

(3) Where the removal of such employee is for a reason other than that specified in sub-clause (c) or sub-clause (d) of clause (2), shall be given one months notice in writing or paid one months salary in lieu of notice.

(4) Notwithstanding anything contained in these Statutes, an employee of the University, not being a teacher, shall resign:

- (a) In case of permanent employee, by giving three months notice in writing to the appointing authority or paying three months salary in lieu thereof; and
- (b) In other cases, by giving one month's notice in writing to the appointing authority or paying one month's salary in lieu thereof.

24. Selection Committee.— (1) There shall be a Selection Committee for making recommendations to the Academic Council for appointment to the posts of Professor, Associate Professor, Assistant Professor, Lecturer and Accounts Officer, Librarian and other staff members of the University.

(2) Every Selection Committee shall consist of the following members, namely:—

Post	Composition of the Selection Committee
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1	2
Professor / Associate Professor/ Assistant Professor/ Lecturer	1) President/nominee of the President; 2) The Dean of the concerned Constituent College to which the new appointee will report; and 3) Two experts, who are not otherwise employees of the University, who shall be nominated by the Chairperson, out of a panel of names recommended by the Academic Council for their special knowledge of or interest in the subject of the Professor, Associate Professor, Assistant Professor or Lecturer;
Accounts Officer	1) President/nominee of the President 2) Three members of the Board of Management.
Librarian	1) President/nominee of the President 2) A Dean nominated by the President. 3) Two experts, who are not otherwise employees of the University, with special knowledge of the subject of Library Science, to be nominated by the Chairperson.
Other Staff	1) Pro-president/Registrar/ nominee of the Pro-President or Registrar 2) Two employees of the University who shall be nominated by the Chairperson.

(3) The Selection Committee shall at all times, take into consideration the regulations issued by the University, from time to time, with regards to the appointment and promotion of Professors, Associate Professors, Assistant Professors, Lecturers and administrative posts of the University and shall ensure that all such appointments and promotions are strictly done on the basis of merits of the persons so appointed and promoted. The Selection Committee may recommend a panel of at least three names in order of merit in case of each selection.

(4) The criteria to be followed by a Selection Committee in making recommendations shall be laid down in the rules.

(4) No person shall be appointed or recognized as a teacher of the University except on the recommendation of a Selection Committee constituted for the purpose.

(5) The qualifications of recognized teachers of the University should be such as may be prescribed by the University Grants Commission.

(6) All applications or such other particulars, as may be provided from time to time in accordance with the Act, the Statutes and Ordinances there under, for the recognition of teachers of the University, shall be made in such a manner as may be laid down by the Board of Management.

21. Terms and Conditions of appointment of Teachers, Officers and other employees.— (1) Every teacher and salaried officer and such other employees as are mentioned in the Statutes shall be appointed under a written contract on such terms and conditions as may be agreed to between the parties which shall be lodged with the University, and a copy thereof shall be furnished to the officer or teacher or employee concerned.

(2) Any dispute arising out of a contract between the University and those specified in sub-clause (1) above shall, at the request of the teacher or officer or employee concerned, or at the instance of the University be referred to a Committee consisting of one member appointed by the Academic Council, one member from amongst the staff and an umpire appointed by the Chairperson. The decision of the Committee shall be final.

(3) All posts in the University shall normally be filled by advertisement, however the Chairperson shall have the power to decide, on the recommendation being made by the President in this regard, that a particular post be filled by invitation or by contractual appointment or by promotion from amongst the members of the staff of the University.

(4) The Selection Committees, so being constituted for filling the post in the University (other than the post on contract basis), by advertisement or by promotion from amongst the members of the staff of the University, shall be constituted in the manner laid down in the Statutes.

22. Removal of Teachers. (1) A teacher may be removed under the following circumstances:

(i) Where there is an allegation of misconduct against a teacher, the President may, if he thinks fit and by an order in writing, remove that teacher from his post and report the matter to the Board of Management for approval:

(ii) Where there is documentary evidence that the teacher is not performing academic duties properly as per the standards laid down by the University; and

(iii) Where it is found, that the teacher is:-

- (a) of unsound mind;
- (b) an undischarged insolvent; or
- (c) convicted by a court of law of any criminal offence or an offence involving moral turpitude;
- (d) He/she is otherwise guilty of misconduct; and
- (e) He/she does not meet the performance standards established by the performance evaluation system of the University.

(2) No teacher shall be removed under sub-clause (1) until he has been given a reasonable opportunity of being heard:

Provided that where a teacher is under suspension at the time of his/her removal, the removal shall take effect on the date on which he/she was placed under suspension.

(3) Notwithstanding anything contained in these Statutes, a teacher shall be entitled to resign by giving three months notice in writing to the Registrar or in lieu thereof by making payment of three month's salary to the Registrar.

23. Removal of employees other than a teacher. (1) An employee of the University, other than a teacher, may be removed by the Authority which was competent to appoint the employee according to the procedure laid down by the Board of Management, if:-

Provided that no such resolution shall be passed, until a notice in writing has been given to such person, against whom the action is proposed to be taken, calling upon him to show cause within such time as may be specified in the notice, as to why such resolution should not be passed and until his/her objections, if any, and any evidence he may produce in support of them have been considered by the Academic Council.

31. Maintenance of discipline among Students. (1) All powers relating to discipline and disciplinary action concerning the students shall vest in the Provost.

(2) The President may delegate all or such of his powers, as he deems proper, to the Dean and to such other persons as he may specify in this behalf, with the approval of the Chairperson of the University.

(3) Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him appropriate, the President may in the exercise of his powers, order, directing such student or students be expelled from the University, or be fined a sum of rupees (that may be specified), or be debarred from taking an examination or examinations for one or more years or that the results of student or students concerned, in the examination or examinations, in which he has or they have appeared, be cancelled.

32. Fees for various Courses. (1) The schedule of fees chargeable from the students for various courses of studies, and any increase in such fee after each semester.

shall be proposed by a Fee Committee comprising:-

- | | |
|--|-------------------|
| i. Chairperson | Chairman |
| ii. President | Member |
| iii. Pro-President | Member |
| iv. A nominee of the Chairperson | Member |
| v. One Dean to be nominated by the Chairperson | Member |
| vi. Chief Finance and Accounts Officer | Member- Secretary |

(2) As per the Act the fee structure shall be sent for the approval to the committee constituted for this purpose.

33. Seats in Courses of Studies. (1) The admission committee shall recommend to the Academic Council the number of seats in each course of study, for approval.

(2) 5% seats will be reserved for the economically weaker section of the society and no fee (e.g. tuition fee, development fee etc.) will be charged and all such students belonging to so determined economical weaker section, will be taught free of cost.

(3) Reservations of seats in admission shall be as per the provisions of the Act and as per the policy of the State Government from time to time.

34. Procedure for Arbitration. (1) (a) An employee in dispute with the University arising out of the contract of employment may make a request, in writing, to the Registrar for referring such disputes to a Tribunal of Arbitration; and

(b) A student in dispute arising out of disciplinary action taken against him by the University may make a request, in writing, to the Registrar, within a period of thirty days from the date of the disciplinary action for referring such dispute to a Tribunal of Arbitration.

(2) The Registrar on receipt of the request under sub-clause (a) or (b) of clause (1) shall initiate proceeding for constitution of the Tribunal of Arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996 (Central Act No.26 of 1996).

(3) The Tribunal of Arbitration shall dispose of the dispute in accordance with the procedure as prescribed under the Arbitration and Conciliation Act, 1996 (Central Act No. 26 of 1996).

35. Creation and Abolition of Posts. Academic departments, faculties and other posts shall be created or abolished on the recommendation of the Academic Council and with the approval of the President. Non-academic posts, strictly need-based.

(5) If the Chairperson is unable to accept any recommendation made by the Selection Committee, the Chairperson shall record his reasons and such decision in the matter shall be final.

CHAPTER - 6

CONVOCATION

25. Convocation. (1) A Convocation for conferring the degrees, diplomas and other academic distinctions may be held by the University not more than once in a year on such date as Academic Council may decide.

(2) The special convocation may be held by the University with the prior approval of the Chairperson.

(3) The procedure to be observed at the convocation and other matters connected therewith shall be such as may be laid down in the Ordinances of the University.

(4) Where the University, does not find it convenient to hold the convocation in accordance with Statutes, the degrees, diplomas and other academic distinctions may be dispatched to the candidates concerned by registered post.

CHAPTER - 7

MISCELLANEOUS

26. Elected Chairman to preside where no provision is made in the Statutes.— If the Act, the Statutes or the rules of the University do not provide for a Chairman to preside over the meetings of any Authority or Committee of the University, or when its Chairman is absent, its members present shall elect one among themselves to preside at the meetings.

27. Resignation and Superannuation.— (1) Any member other than an ex-officio member of the Academic Council, the Finance Committee or any other Authority of the University or Committee may resign by a letter addressed to the Registrar, and the resignation shall take effect as soon as the letter is received by the Registrar.

(2) Any officer of the University (whether salaried or otherwise) may resign his office by a letter addressed to the Registrar, as provided in the terms of his appointment:

Provided that such resignation shall take effect only on the date from which the said letter is accepted by the Authority competent to fill the vacancy.

(3) All administrative employees of the University, except those on contract, shall retire on attaining the age of 60 years.

28. Disqualifications.— (1) A person shall be disqualified, who is so chosen and elected to be a member of any of the authorities/bodies of the University and be removed from such bodies/authorities in the following circumstances:-

(a) he is found to be of unsound mind;

(b) he is found to be an un-discharged insolvent;

(c) he has been convicted by a court of law of any criminal offence or an offence involving moral turpitude; and

(d) he is otherwise guilty of proved misconduct.

(2) If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in clause (1), the question shall be referred for the decision of the Chairperson and his decision thereupon shall be final.

29. Honorary Degrees.— Any proposal for the conferment of an honorary degree or distinction shall be made by the Academic Council to the Board of Management and shall require the approval of the Chairperson before confirmation.

30. Withdrawal of Degrees.— The Academic Council may, by a special resolution passed by a majority of not less than two-third of the members present and voting, withdraw any degree or academic distinction conferred on or any certificate or diploma granted to any person by the University:

shall be created with the approval of the President. When a post is abolished, which involves termination of service of an employee, a fair notice period specified by the President or salary in lieu thereof, shall be given.

By the Order of the Board of Management
of the Jagan Nath University, Jaipur

Navin Kumar,
Registrar

[No. F3 (20) Edu. 4/2008]
By Order of the Governor

Rajeeva Swarup,
Principal Secretary, Higher Education.

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