

**MINUTES OF THE 23<sup>rd</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 12.06.2023 IN SITAPURA CAMPUS AT 3:00 PM.**

The following members of the committee attended the meeting:

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| 1. Prof. (Dr.) H L Verma, President                                    | Chairperson      |
| 2. Prof. (Dr.) Vivek Kumar Sharma, Dean, Faculty of Engg. & Tech.      | Member           |
| 3. Dr. Amit Sharma, Dean, Faculty of Medical, Para-Medical and A.H.Sc. | Member           |
| 4. Dr. Ankush Sharma, HoD, Department of Education.                    | Member           |
| 5. Dr. Ramesh Bharti, HoD, Faculty of Engg. & Technology               | Member           |
| 6. Dr. Kapila Jain, Dept. of Physiotherapy                             | Member           |
| 7. Dr. Amit Saraf, Department of Engg. & Technology                    | Member           |
| 8. Dr. Deepika Taparia, Faculty of Management Studies                  | Member           |
| 9. Mr. Tanmay Pattanayak, Registrar                                    | Member           |
| 10. Prof. Anil Kumar Sharma, Dean, Academic Affairs                    | Member           |
| 11. Prof. Ranjita Soni, Dean, Students Welfare                         | Member           |
| 12. Mr. Sourabh Sandeep, Alumni Representative                         | Member           |
| 13. Ms. Nistha, Student Representative                                 | Member           |
| 14. Prof. Vaishali Sharma, Director IQAC                               | Member Secretary |

Dr. Renu Bagoria, Dear Alumni, Dr. Shilpi Khandelwal, Coordinator UBA. Ms. Archana Bhardwaj, Librarian, Mr. Sudhanshu Mathur, Coordinator IIC Cell. Dr. J.K. Sharma, Convener HRD Centre, Mr. Vijay M. Shrimal, Incharge SDC, Ms. Pooja Kudesia, Convener CGCC, Ar. Manish, HoD, Department of Architecture. Dr. Suman Paliwal, Convener, WDC, Ms. S.M. Sana, Head, T&P Cell, Dr. Shweta Bhatia, Professor, Department of Management, Mr. Avinash Nath Tiwari, Asst. Professor, Department of E&T, Ar. Aman Kumar Nirala, Asst. Professor, Department of Architecture, Dr. Yamuni Bhandari, Asst. Professor, Dept. of Physiotherapy, Mr. Suraj Yadav, Asst. Professor, Dept. of E&T joined as special invitees.

Prof. (Dr.) M.C. Bohra, Dean (Officiating), Faculty of Agriculture, Prof. V.K. Agrawal, Member, Eboard of Management, Sh. Ankit Agarwal, Product Manager, Amazon, Bangalore, Prof. (Dr.) Y C Bhatt, Former Professor, MNIT, Jaipur, Mr. Hemant Nischal, Community Representative could not attend.



- 23.1. To consider and approve the minutes of the 22<sup>nd</sup> meeting held on February 3, 2023**  
The minutes of 22<sup>nd</sup> meeting of IQAC held on February 03, 2023 are confirmed (*Annexure-I*)
- 23.2. To consider and approve the Action Taken Report of 21<sup>st</sup> meeting held on September 16, 2022 of IQAC.**  
The action taken report on minutes of the 21<sup>st</sup> meeting of IQAC held on September 16, 2022 were discussed and all the members were satisfied with respect to the follow up action. (*Annexure-II*)
- 23.3. To direct all the departments/committees/ cells to prepare their respective planning calendars for the upcoming session.**  
All the Departments/ Committees / Cells have shared their planning calendars for upcoming session.
- 23.4. To guide and facilitate all the departments for finalizing all the syllabi as per UG (4 Years) framework (as per NEP 2020) and proper implementation of curriculum from AY 2023-24.**  
Dean Academics briefed about the scheme of UG 4 year framework as per NEP 2020 for 3 year UG courses and departments running 3 year programmes would be submitting the syllabus will new scheme by the last week of June.
- 23.5. To collect final data on all 87 metrics from all the departments and authorities concerned for the preparation of AQAR 2022-23 and assessment of the status for further improvement.**  
IQAC briefed about the metrics for Data Collection from the Departments and respective functionaries to start compiling the data for AQAR 2022-23.
- 23.6. To encourage faculty members, research scholars and students for recognized indexed research publications.**  
Hon'ble President appreciated the teachers for their quality publications and encouraged them to involve students also in paper and article writing to promote and develop the research environment among the students.
- 23.7. To encourage enrolment of faculty members, research scholars and students in MOOCs.**  
The SWAYAM coordinator shared the list of MOOCs offered by SWAYAM to enroll in July-August with departmental MOOCs coordinators for getting students enrolled in the course of their choice (*Annexure III*).
- 23.8. To generate ABC ID of the students.**  
Registrar explained the significance and the process of generating ABC ID to all the HODs and Coordinators for getting the task completed as soon as the new students are enrolled.



**23.9. To identify the opportunities of international collaborations.**

Dean Research, Training and Placement Officer and Convener International Affairs were asked to work on International Collaboration for Training, Research and Academic Activities.

**23.10. To plan and prepare Academic Calendar, Faculty Induction Programme and Student Orientation Programme for the Session 2023-24.**

All the departments were asked to share their domain specific activities to be incorporated in their Departmental Academic Calendars for the upcoming session

The DEEKSHARAMBH committee for conducting Student Orientation Programme was directed to plan the SIP for new students.

Faculty Induction Programme (FIP) by HRDC is to be conducted in the month of July-August as suitable for all newly joined teachers.

**23.11. Any other item with the permission of the chair**

**Prof. H.L. Verma**  
Chairperson

**Prof. Vaishali Sharma**  
(Director IQAC)