



## AGENDA

Agenda of the 24<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) to be held on November 28, 2023 in Sitapura Campus at 3:00 pm.

- 24.1. To consider and approve the minutes of the 23<sup>rd</sup> meeting held on June 12, 2023
- 24.2. To consider and approve the Action Taken Report of 22<sup>nd</sup> meeting held on February 03, 2023 of IQAC.
- 24.3. To review the implementation and present status of the following features of NIP-2020:
  - 24.3.1 Curriculum and Credit Framework for UG programme - *Discuss for 24-25*
  - 24.3.2 Implementation of ABC.
  - 24.3.3 Multidisciplinary Education
  - 24.3.4 NHEQF
  - 24.3.5 Industry Internship Program
  - 24.3.6 Status of Alumni Connect
  - 24.3.7 Research & Development Activities
  - 24.3.8 Office of International Affairs
  - 24.3.9 Pursuing <sup>wo</sup> Academic Programmes Simultaneously
  - 24.3.10 Establishment of Indian Knowledge Center
  - 24.3.11 Enrollment in MOOCs.
- 24.4. To review the status of the following item:-
  - 24.4.1 Implementation of Annual calendar of various cells and committees.
  - 24.4.2 Status of applications for research projects and seed money submitted for grants.
  - 24.4.3 Research publications by teachers.
  - 24.4.4 Status of attainment of various programs.
  - 24.4.5 Training and Placement activities for ongoing Academic Session.
- 24.5. Discuss and finalize the list of Programs for the academic year 2024-25.
- 24.6. Plan and prepare of Academic and Administration Audit and Green Audit.
- 24.7. To plan and approve the establishment of new students club.
- 24.8. Review the status of departmental MOUs for various collaborative activities.
- 24.9. Encourage all the departments to submit proposals to various agencies for sponsored FDP/ Seminar / Projects etc. in the ongoing year.
- 24.10. To discuss the strategies for augmentation of mentor-mentee.
- 24.11. To initiate the preparedness of NIRF and AQAR for the session 2022-23.
- 24.12. Any other item with the permission of the chair

*University level activity*

*Vaishali*  
Prof. Vaishali Sharma  
(Director IQAC)

**MINUTES OF THE 24<sup>th</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 28.11.2023 IN SITAPURA CAMPUS AT 3:00 PM.**

The following members of the committee attended the meeting:

1. Prof. (Dr.) H L Verma, President	Chairperson
2. Prof. (Dr.) Om Prakash Sharma, Pro-President and Dean, E&T	Member
3. Prof. (Dr.) Vivek Kumar Sharma, Dean, Faculty of Engg. & Tech.	Member
4. Dr. Amit Sharma, Dean, Faculty of Medical, Para-Medical and A.H.Sc.	Member
5. Dr. Ankush Sharma, HoD, Department of Education.	Member
6. Dr. Arvind K. Chauhan, HoD, Dept. of Physiotherapy	Member
7. Dr. Kavita Sharma, HoD, Dept. of AHS	Member
8. Dr. Uttam Nikita, HoD, Dept. of NYS	Member
9. Dr. Amit Saraf, Department of Engg. & Technology	Member
10. Dr. Deepika Taparia, Faculty of Management Studies	Member
11. Mr. Tanmay Pattanayak, Registrar & CoE	Member
12. Prof. Anil Kumar Sharma, Dean, Academic Affairs	Member
13. Prof. Ranjita Soni, Dean, Students Welfare	Member
14. Mr. Sourabh Sandeep, Alumni Representative	Member
15. Prof. Vaishali Sharma, Director IQAC	Member Secretary

Dr. Shilpi Khandelwal, Coordinator UBA, Ms. Archana Bhardwaj, Librarian, Dr. Jyotsna Khandelwal, Convener HRD Centre, Ms. Pooja Kudesia, Convener CGCC, Dr. Suman Paliwal, Convener, WDC, Mr. Ashutosh Sharma, Placement Executive, T&P Cell, Dr. Shweta Bhatia, Director CDOE, Mr. Avinash Nath Tiwari, Asst. Professor, Department of E&T, Ms. Monica Singh, Asst. Professor, FoL, Dr. Ramavtar Bajia, Asst. Professor, Faculty of Agriculture, Dr. J.K. Sharma, Office of International Affairs, Dr. Mayank Mathur, Deputy Registrar, Mr. Sunil Sharma, Section Officer, Examination, joined as special invitees.

Prof. (Dr.) M.C. Bohra, Dean (Officiating), Faculty of Agriculture, Prof. (Dr.) S.P.S. Shekhawat, Dean, FoL, Mr. Deepak Gupta, Chairman, JU, Jaipur, Prof. V.K. Agrawal, Member, Board of Management, Dr. Renu Bagoria, Dean Alumni, Ar. Deepali Mahour, Asst. Professor, Faculty of Architecture. Planning & Design, Ms. Monika Bakolia, Asst. Professor, Faculty of Pharmacy, Mr. Praveen Bhardwaj, Asst. Professor, Faculty of Agriculture, Sh. Ankit Agarwal, Product Manager, Amazon, Bangalore, Prof. (Dr.) Y C Bhatt, Former Professor, MNIT, Jaipur, Mr. Hemant Nischal, Community Representative, Nistha, Student Representative, could not attend.



- 24.1. To consider and approve the minutes of the 23<sup>rd</sup> meeting held on June 12, 2023  
The minutes of 23<sup>rd</sup> meeting of IQAC held on June 12, 2023 are confirmed. (*Annexure-I*)
- 24.2. To consider and approve the Action Taken Report of 22<sup>st</sup> meeting held on February 03, 2023 of IQAC.  
The action taken report on minutes of the 22<sup>nd</sup> meeting of IQAC held on February 03, 2022 were discussed and all the members were satisfied with respect to the follow up action. (*Annexure-II*)
- 24.3. To review the implementation and present status of the following features of NEP-2020 -
- 24.3.1 **Curriculum and Credit Framework for UG programme**  
From the Academic Year 2023-24 UG 3 year programmes have been developed into 4 year (Hons. / Hons. with Research) UG programmes and implemented. (*Annexure III- BBA, B.Com., BCA*)  
Every programme of the University is incorporated with skill oriented courses.
- 24.3.2 **Implementation of ABC.**  
Process for implementation of ABC has been started by initiating the registration process of students admitted in various programmes in AY 2022-23. As on date University has 6<sup>th</sup> position in Rajasthan in ABC ID generation and 17<sup>th</sup> position in data uploading in Digi Locker and 76<sup>th</sup> position all over India. (*Annexure IV*)
- 24.3.3 **Multidisciplinary Education**  
It was apprised by Dean, Academics that in every UG programme multidisciplinary courses are added from AY 2023-24.
- 24.3.4 **NHEQF**  
X
- 24.3.5 **Industry Internship Program**  
Training & Placement officer apprised the members about the Training & Pre-Placement activities conducted in the ongoing session and the status of placement of students passed in 2022-23. (*Annexure V*)  
It was urged by the President to all the departments for collaborating with industry for more practical exposure to the students.
- 24.3.6 **Status of Alumni Connect**  
As per the status report provided by Dean, Alumni, the registration on the portal has increased and the same need to be continued. The annual alumni magazine Alma Konnect draft is ready to be published.
- 24.3.7 **Research & Development Activities**  
Every department was asked the status of research projects and Hon'ble President advised all the departments to collaborate with industry for catering to their real time problems and also to collaborate with other institutions for joint research projects.  
Dean Research was asked to finalize the Research Committee as per the UGC guidelines.
- 24.3.8 **Office of International Affairs**



The convener of the International Affairs Committee was instructed to focus on international collaboration with foreign Universities/ institutes in the field of research and academics.

Focus should be done on foreign students admission.

**24.3.9 Pursuing to Academic Programmes Simultaneously**

Till date 800 students has been registered in the ODL programme. More & More students of our University should be motivated to get the benefits of dual degree as per NEP-2020 regulations.

**24.3.10 Establishment of Indian Knowledge Center**

Course related to Indian Knowledge System i.e. Fundamentals of Indian Knowledge System has been incorporated in the syllabi of different programme and advised to plan for the establishment of Indian Knowledge Center in the University.

**24.3.11 Enrollment in MOOCs.**

As suggested by the committee 40% of the curriculum can be done through online mode.

Credit of the MOOCs will be transfer in the main examination; if any student fails in MOOCs examination in that case he / she can opt for Internal Assessment (University Examination).

**24.4. To review the status of the following item:-**

**24.4.1 Implementation of Annual calendar of various cells and committees.**

Annual calendar of different cells and committees were discussed and presented by the authorized person and the same were considered and approved and instructed to follow the planning and enhance the activities. (*Annexure VI*)

There were some activities suggested such as i.e. Inter University Tech Fest, Multi Disciplinary Conference, Inter University Sports and Cultural Fest etc.

**24.4.2 Status of applications for research projects and seed money submitted for grants.**

The Dean Research apprised the committee about the proposals for seed money projects were received from teachers and shortly the amount to the shortlisted proposals will be sanctioned.

**24.4.3 Research publications by teachers.**

All the Deans and HoDs were asked to encourage their respective teachers for publishing quality research papers / books / chapters and develop research work relevant to the industry. They were also asked to involve students in such researches.

**24.4.4 Status of attainment of various programs.**

The attainment of all the programs for year 2022-23 is under process and it was suggested by OBE committee to conduct a workshop for Teaching and Non-teaching staff.

**24.4.5 Training and Placement activities for ongoing Academic Session.**

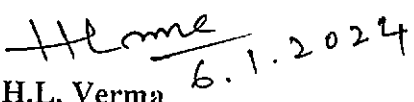
Training and Placement cell updated about the various activities related to Pre-Placement Training, Guest Lectures, Industry Collaborations, Placement Drives for different departments conducted from July onwards. (*Annexure VII*)

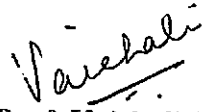
**24.5. Discuss and finalize the list of Programs for the academic year 2024-25.**

The list of programs for the academic year 2024-25 is finalized. (*Annexure VIII*)



- 24.6. **Plan and prepare for Academic and Administrative Audit and Green Audit.**  
The Green Audit is valid for 3 years and it is due in the year 2024 and the Academic and Administrative Audit is scheduled in the month of December.
- 24.7. **To plan and approve the establishment of new students club.**  
Hon'ble President guided and suggested to establish some new students clubs i.e. Theater Club, Photography Club and Science Club etc. for holistic development of the students.
- 24.8. **Review the status of departmental MoUs for various collaborative activities.**  
The department Heads updated about the MoUs done and under process. The Chairman asked the departments to conduct activities of relevance for both students and teachers.  
(Annexure-IX)
- 24.9. **Encourage all the departments to submit proposals to various agencies for sponsored FDP/ Seminar / Projects etc. in the ongoing year.**  
The departments apprized the committee about the proposals sent to DST and other agencies for grant of conducting FDPs/ Seminars / Workshops.
- 24.10. **To discuss the strategies for augmentation of mentor-mentee.**  
Hon'ble Chairman emphasized on the importance of mentorship and desired to make it one of the best practices of the University. The committee proposed a draft of mentor-mentee augmentation for further approval. (Annexure-X)
- 24.11. **To initiate the preparedness of NIRF and AQAR for the session 2022-23.**  
Director IQAC informed about the data compilation going on for NIRF and AQAR for the session 2022-23 and requested to all the concerned to provide the remaining supporting documents.
- 24.12. **Any other item with the permission of the chair**  
There was no other item.

  
Prof. H.L. Verma  
Chairperson

  
Prof. Vaishali Sharma  
(Director IQAC)



## Action Taken Report

- 24.1. To consider and approve the minutes of the 23<sup>rd</sup> meeting held on June 12, 2023  
The minutes of 23<sup>rd</sup> meeting of IQAC held on June 12, 2023 are confirmed. (*Annexure-I*)  
ATR- The minutes of the 23<sup>rd</sup> meeting of IQAC held on June 12, 2023, were confirmed
- 24.2. To consider and approve the Action Taken Report of 22<sup>st</sup> meeting held on February 03, 2023 of IQAC.  
The action taken report on minutes of the 22<sup>nd</sup> meeting of IQAC held on February 03, 2022 were discussed and all the members were satisfied with respect to the follow up action. (*Annexure-II*)  
ATR- The action taken report on minutes of the 22<sup>nd</sup> meeting of IQAC held on February 03, 2022, were discussed. All members were satisfied with the follow-up actions
- 24.3. To review the implementation and present status of the following features of NEP-2020 -
- 24.3.1 Curriculum and Credit Framework for UG programme  
From the Academic Year 2023-24 UG 3 year programmes have been developed into 4 year (Hons. / Hons. with Research) UG programmes and implemented. (*Annexure III- BBA, B.Com., BCA*)  
Every programme of the University is incorporated with skill oriented courses.  
ATR- Implemented 4-year UG programs from AY 2023-24 and incorporated skill-oriented courses. (*Annexure III - BBA, B.Com., BCA*)
- 24.3.2 Implementation of ABC.  
Process for implementation of ABC has been started by initiating the registration process of students admitted in various programmes in AY 2022-23.  
As on date University has 6<sup>th</sup> position in Rajasthan in ABC ID generation and 17<sup>th</sup> position in data uploading in Digi Locker and 76<sup>th</sup> position all over India. (*Annexure IV*)  
ATR- Initiated ABC implementation; data uploaded on Digi Locker for all the programmes.
- 24.3.3 Multidisciplinary Education  
It was apprised by Dean, Academics that in every UG programme multidisciplinary courses are added from AY 2023-24.  
ATR- Added multidisciplinary courses in various UG program.
- 24.3.4 NHEQF  
NHEQF regulations underway to be implement.  
ATR- The curriculum is being mapped and update as per NHEQF regulations
- 24.3.5 Industry Internship Program  
Training & Placement officer apprised the members about the Training & Placement activities conducted in the ongoing session and the status of placement of students passed in 2022-23. (*Annexure V*)  
It was urged by the President to all the departments for collaborating with industry for more practical exposure to the students.



ATR- Conducted Training & Pre-Placement activities and emphasized more industrial collaborations for practical exposure.

**24.3.6 Status of Alumni Connect**

As per the status report provided by Dean, Alumni, the registration on the portal has increased and the same need to be continued. The annual alumni magazine Alma Konnect draft is ready to be published.

ATR- Increased alumni portal registrations; draft for annual alumni magazine Alma Konnect 2022-23 is ready for publication.

**24.3.7 Research & Development Activities**

Every department was asked the status of research projects and Hon'ble President advised all the departments to collaborate with industry for catering to their real time problems and also to collaborate with other institutions for joint research projects.

Dean Research was asked to finalize the Research Committee as per the UGC guidelines.

ATR- Departments advised collaboration with industry and other institutions. Composition of R & D Cell has been approved.

**24.3.8 Office of International Affairs**

The convener of the International Affairs Committee was instructed to focus on international collaboration with foreign Universities/ institutes in the field of research and academics.

Focus should be done on foreign student's admission.

ATR- All Deans/HoD's have been advised to focus on international collaborations and foreign student exchange programs.

**24.3.9 Pursuing to Academic Programmes Simultaneously**

Till date 800 students has been registered in the ODL programme. More & More students of our University should be motivated to get the benefits of dual degree as per NEP-2020 regulations.

ATR- Number of students registered in ODL program and encouraged more enrollment in dual degree programs.

**24.3.10 Establishment of Indian Knowledge Center**

Course related to Indian Knowledge System i.e. Fundamentals of Indian Knowledge System has been incorporated in the syllabi of different programme and advised to plan for the establishment of Indian Knowledge Center in the University.

ATR- Included Fundamentals of Indian Knowledge System in syllabi. It has been advised to all Deans to make a plan for establishing Indian Knowledge Center in the University.

**24.3.11 Enrollment in MOOCs.**

As suggested by the committee 40% of the curriculum can be done through online mode.

Credit of the MOOCs will be transfer in the main examination; if any student fails in MOOCs examination in that case he / she can opt for Internal Assessment (University Examination).

ATR- Policy has already been framed to transfer credits through MOOCs in main examination.

24.4. To review the status of the following item:-

24.4.1 Implementation of Annual calendar of various cells and committees.

Annual calendar of different cells and committees were discussed and presented by the authorized person and the same were considered and approved and instructed to follow the planning and enhance the activities. (*Annexure VI*)

There were some activities suggested such as i.e. Inter University Tech Fest, Multi Disciplinary Conference, Inter University Sports and Cultural Fest etc.

ATR- Approved annual calendars of different cells and committees; instructed to ensure conduction of activities.

24.4.2 Status of applications for research projects and seed money submitted for grants.

The Dean Research apprised the committee about the proposals for seed money projects were received from teachers and shortly the amount to the shortlisted proposals will be sanctioned.

ATR- Call for the Seed money proposal initiated for the A.Y. 2023-24.

24.4.3 Research publications by teachers.

All the Deans and HoDs were asked to encourage their respective teachers for publishing quality research papers / books / chapters and develop research work relevant to the industry. They were also asked to involve students in such researches.

ATR- Encouraged publication of research papers/books/chapters; involvement of students in research is also desired.

24.4.4 Status of attainment of various programs.

The attainment of all the programs for year 2022-23 is under process and it was suggested by OBE committee to conduct a workshop for Teaching and Non-teaching staff.

ATR- Ongoing process for attainment of programs; workshop planned for staff.

24.4.5 Training and Placement activities for ongoing Academic Session.

Training and Placement cell updated about the various activities related to Pre-Placement Training, Guest Lectures, Industry Collaborations, Placement Drives for different departments conducted from July onwards. (*Annexure VII*)

ATR- Updated activities related to Pre-Placement Training, Guest Lectures, Industry Collaborations, and Placement Drives.

24.5. Discuss and finalize the list of Programs for the academic year 2024-25.

The list of programs for the academic year 2024-25 is finalized. (*Annexure VIII*)

ATR- Finalized list of programs for AY 2024-25.

24.6. Plan and prepare for Academic and Administrative Audit and Green Audit.

The Green Audit is valid for 3 years and it is due in the year 2024 and the Academic and Administrative Audit is scheduled in the month of December.

ATR- Scheduled Academic and Administrative Audit for December; Green Audit due in 2024. Hence the planning initiated.

24.7. To plan and approve the establishment of new students club.

Hon'ble President guided and suggested to establish some new students clubs i.e. Theater Club, Photography Club and Science Club etc. for holistic development of the students.





ATR- Recommended establishment of new clubs (Theater, Photography, Science) for holistic student development.

**24.8. Review the status of departmental MoUs for various collaborative activities.**

The department Heads updated about the MoUs done and under process. The Chairman asked the departments to conduct activities of relevance for both students and teachers. *(Annexure-IX)*

ATR- Departments updated on MoUs; encouraged relevant activities for students and teachers.

**24.9. Encourage all the departments to submit proposals to various agencies for sponsored FDP/ Seminar / Projects etc. in the ongoing year.**

The departments apprized the committee about the proposals sent to DST and other agencies for grant of conducting FDPs/ Seminars / Workshops.

ATR- Proposals sent to DST and other agencies for FDPs/Seminars/Workshops.

**24.10. To discuss the strategies for augmentation of mentor-mentee.**

Hon'ble Chairman emphasized on the importance of mentorship and desired to make it one of the best practices of the University. The committee proposed a draft of mentor-mentee augmentation for further approval. *(Annexure-X)*

ATR- Emphasized mentorship as a best practice; proposed draft for mentor-mentee augmentation.

**24.11. To initiate the preparedness of NIRF and AQAR for the session 2022-23.**

Director IQAC informed about the data compilation going on for NIRF and AQAR for the session 2022-23 and requested to all the concerned to provide the remaining supporting documents.

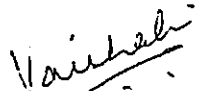
ATR- Data compilation ongoing for NIRF and AQAR; requested remaining supporting documents to be submitted in time.

**24.12. Any other item with the permission of the chair**

There was no other item.

This Action Taken Report summarizes the decisions and progress made on each agenda item discussed in the meeting.

Prof. H.L. Verma  
Chairperson

  
Prof. Vaishali Sharma  
(Director IQAC)